



ARKANSAS INSURANCE DEPARTMENT  
LICENSE DIVISION  
1200 WEST 3<sup>RD</sup> STREET  
LITTLE ROCK, AR 72201  
PHONE: 501-371-2750  
FAX: 501-683-2604

ARKANSAS REPLACEMENT LICENSE RENEWAL  
FOR PRODUCERS

Enclosed Fees: Renewal Fee \_\_\_\_\_ + Late Fee \_\_\_\_\_ = \$ \_\_\_\_\_ Total

Name \_\_\_\_\_ SS # \_\_\_\_\_ DOB \_\_\_\_\_

Current Residence Address \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

Current Business Address \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Business Phone No. \_\_\_\_\_

REASON FOR REQUESTING REPLACEMENT RENEWAL: \_\_\_\_\_

THESE QUESTIONS MUST BE ANSWERED.

1. Have you been convicted of or currently charged with a crime (whether or not adjudication was withheld) since the last renewal of this license? ☐ Yes ☐ No
2. Have you or any business in which you are or were an owner, partner, officer, or director or any business in which you are or were an owner, partner, officer or director been involved in an administrative proceeding regarding any professional or occupational license since the last renewal of this license? ☐ Yes ☐ No
3. Has any demand been made or judgment rendered against you for overdue monies by an insurer, insured or producer since you last renewed this license? ☐ Yes ☐ No
4. Have you been subject to a Bankruptcy proceeding since you last renewed this license? ☐ Yes ☐ No
5. Have you changed your mailing address and failed to notify the Department? ☐ Yes ☐ No

If you answer yes, you must attach to this renewal notice (a) a written statement explaining the circumstances of each incident, (b) a copy of any legal notice and (c) a copy of the official documentation showing the resolution or final judgment.

(Licensee Signature and Date Required)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**License Renewal Notice—Administrative and Regulatory Fee:**

Ark. Code Ann. § 23-61-706 requires payment on or before the expiration date. If payment is late, "... the fine shall be twice the amount required..." **Example: If payment is received late for a Producer, the total needed would be \$105.00 (\$35 ARF + \$70 fine). See list below for complete listing of fees.** Active July 1, 1998 (unless exempt) all resident agents and resident brokers are due annual continuing education hours on or before their birthday. The license will not renew if renewal fee and continuing education are not received prior to the renewal date. Failure to meet these requirements in a timely manner can result in fines, or after 1 year of noncompliance, the cancellation of the license.

MAKE CHECK PAYABLE TO THE ARKANSAS INSURANCE DEPARTMENT TRUST FUND. **Arkansas Law requires the licensee to pay this fee; the insurance company is prohibited from paying this fee. PLEASE MAIL PAYMENTS AND THE COMPLETED FORM to the attention of the License Division at the address listed above.**

	<u>Renewal Fee:</u>		<u>*Late Fee:</u>		<u>*TOTAL:</u>		<u>Renewal Fee:</u>		<u>*Late Fee:</u>		<u>*TOTAL:</u>	
Producer	\$35.00	+	\$70.00	=	\$105.00		Consultant	\$60.00	+	\$120.00	=	\$180.00
Broker	\$65.00	+	\$130.00	=	\$195.00		Adjuster	\$60.00	+	\$120.00	=	\$180.00

**Department Use Only:**

Route Slip or Check No. \_\_\_\_\_

or Cash Receipt No. \_\_\_\_\_

Date Received: \_\_\_\_\_

Record Posted \_\_\_\_\_

Problem or special instructions: \_\_\_\_\_

*\*If Applicable*